



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

October 11, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

23 October 11, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

Dear Supervisors:

**FIFTH DISTRICT EQUESTRIAN AREAS REFURBISHMENT PROJECT  
ESTABLISH AND APPROVE PROJECT  
APPROVE PROJECT SCOPE AND BUDGET  
ADOPT YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NO. 86923  
(SUPERVISORIAL DISTRICT 5) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will establish and approve the proposed Fifth District Equestrian Areas Refurbishment Project at Bonelli Regional Park, Eaton Canyon, Loma Alta Park, Los Pinetos, Marshall Canyon, and Walnut Creek Trail (Antonovich Trail); approve the project scope and budget; and adopt a Youth Employment Plan; and authorize the Department of Parks and Recreation to deliver the project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Fifth District Equestrian Areas Refurbishment Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project.
2. Establish and approve the proposed Fifth District Equestrian Areas Refurbishment Project, Capital Project No. 86923, with a total budget of \$130,000.
3. Adopt the Youth Employment Plan as required by the Los Angeles County Regional Park and Open Space District.
4. Authorize the Director of the Department of Parks and Recreation, or his designee, to deliver the

proposed Fifth District Equestrian Areas Refurbishment Project using a Board approved Job Order Contract.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Fifth District Equestrian Areas Refurbishment Project (Project), Capital Project No. 86923, exempt from the California Environmental Quality Act (CEQA); establish and approve the proposed Project; approve the project scope and budget; authorize the Department of Parks and Recreation (Department) to deliver the proposed Project using a Board-approved Job Order Contract; and adopt a Youth Employment Plan (YEP) for the Project.

The proposed Project consists of work at the following six locations throughout the Fifth Supervisorial District: Bonelli Regional Park, Eaton Canyon, Loma Alta Park, Los Pinetos, Marshall Canyon and Walnut Creek Trail (Antonovich Trail). The proposed Project includes refurbishing equestrian areas with replacement of support amenities such as hitching rails, nose troughs, split rail fencing, and picnic tables; repainting of the viewing stands and restrooms; planting of new trees; and repair and restriping of parking lots. The new nose troughs will replace the much larger standing troughs thereby reducing the possibility of West Nile virus from standing water. The anticipated completion date is April 2017.

Some of the equestrian areas are used as training facilities for groups such as the Sheriff's Department, Parks Bureau Mounted Units and the Mounted Assistance Unit (MAU). The MAU monitors the trails on a regular basis and reports any trail problems to the appropriate staff. It is also important that the equestrian areas and trails are well maintained since, in some cases, it is the only link that equestrians and trail users have with a County facility. The safety of equestrians and horses is a top priority Department. Additionally, the equestrian areas sometime function as command posts during fires and/or emergency rescues.

In 2009, the Board, acting as the governing body of the Los Angeles County Regional Park and Open Space District (RPOSD), adopted a Procedural Guide (Policy) for projects funded by the Safe Neighborhood Parks Proposition of 1992 and 1996 (Proposition A). RPOSD's Policy requires that the grantee's governing body adopt a YEP for each Proposition A funded project at a duly noticed public meeting. Approval of the recommended actions will adopt a YEP for the proposed Project to comply with the requirements of RPOSD's Policy (Attachment II).

Youth may perform painting, assist with tree planting and fencing, and general clean-up duties at the various equestrian areas.

### **Implementation of Strategic Plan Goals**

The proposed recommendations further the Board approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Community Support and Responsiveness (Goal 2), by enhancing recreational opportunities that benefit County residents and providing access to equestrian recreation in the Fifth Supervisorial District.

### **Green Building/Sustainable Design**

Portions of the proposed Project will support the Board's Sustainable Design Program by reducing the need for repairs and maintenance while also providing the best use of the sites. Green elements such as permeable paving and drainage Best Management Practices will be utilized in various

aspects of the proposed Project.

### **FISCAL IMPACT/FINANCING**

The total Project budget, including construction, YEP, and County services is \$130,000, fully funded with Proposition A Competitive Trails Grant Program. The Project Schedule and Budget Summary are included in Attachment I.

Sufficient appropriation is available in Capital Project No. 86923 to complete the work at Bonelli Regional Park, Eaton Canyon, Loma Alta, Los Pinetos, Marshall Canyon, and Walnut Creek Trail (Antonovich Trail).

#### **Operating Budget Impact**

Based on the proposed Project description, the Department does not anticipate any one-time start-up costs for these existing facilities. The proposed Project's provisions have maintenance requirements that will be fulfilled with existing staff and resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In 2009, the Board, acting as the governing body of RPOSD, adopted a Procedural Guide for projects funded by Proposition A. RPOSD's Policy requires that the governing body of the grantee adopt a YEP for each Proposition A funded project at a duly noticed public meeting.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the proposed Project is exempt from Civic Art Fees as eligible project costs do not exceed \$500,000.

The Board Letter has been reviewed and approved by County Counsel as to form.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from the CEQA. The Project, which consists of refurbishment of existing equestrian areas at Bonelli Regional Park, Eaton Canyon, Loma Alta Park, Los Pinetos, Marshall Canyon and Walnut Creek Trail (Antonovich Trail), including replacement of support amenities such as hitching rails, nose troughs, split rail fencing, and picnic tables; repainting of the reviewing stands and restrooms; new tree planting; and repair and restriping of the existing parking lots, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a)(d), 15302, 15303 (e) and 15304 (a)(b) of the State CEQA Guidelines, and Classes 1 (c)(d), 2 (a), 3 (b) and 4 (b) (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves interior and exterior alterations of existing facilities; restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; replacement or reconstruction of existing structure and facilities involving negligible or no expansion of capacity; installation of accessory structures; new landscaping; and minor alterations in the condition of land.

The proposed Project includes no expansion of an existing use, and will not involve the removal of healthy, mature trees. Additionally, the proposed Project is not in a sensitive environment, and there

are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project's records.

### **CONTRACTING PROCESS**

Construction of the improvements will be completed using a Board-approved Job Order Contract. This refurbishment project does not require design services or engineered plans.

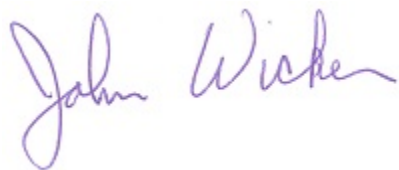
### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have no impact on other County services or projects at these facilities.

### **CONCLUSION**

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Respectfully submitted,



JOHN WICKER

Director

JW:NEG:HS:

CK:jr

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**ATTACHMENT I**

**DEPARTMENT OF PARKS AND RECREATION  
FIFTH DISTRICT EQUESTRIAN AREAS REFURBISHMENT PROJECT  
CAPITAL PROJECT NO. 86923**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Board Approval	10/11/2016
JOC Contract	10/31/2016
Start Construction	11/22/2016
Substantial Completion	03/28/2017
Project Acceptance	04/11/2017

## II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	118,000
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	2,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
<b>Subtotal</b>	<b>\$120,000</b>
Programming/Development	0
Plans and Specifications*	0
Consultant Services	
Site Planning	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration / Gordian	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
<b>Subtotal</b>	<b>\$0</b>
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	0
County Services	0
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	2,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	6,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD Office of Contract Compliance	2,000
<b>Subtotal</b>	<b>\$10,000</b>
<b>TOTAL</b>	<b>\$130,000</b>

## **ATTACHMENT II**

### **DEPARTMENT OF PARKS AND RECREATION: FIFTH DISTRICT EQUESTRIAN AREAS REFURBISHMENT PROJECT CAPITAL PROJECT NO. 86923**

#### **YOUTH EMPLOYMENT PLAN**

##### **Background (Scope of Work)**

The project is located at Bonelli Regional Park, Eaton Canyon, Loma Alta Park, Los Pinetos, Marshall Canyon and Walnut Creek Trail (Antonovich Trail). The proposed project scope consists of refurbishing equestrian areas with replacement of support amenities such as hitching rails, nose troughs, split rail fencing, and picnic tables. The reviewing stands and restrooms will be repainted, new trees will be planted and parking lots will be repaired and restriped.

##### **Tasks That May Be Performed By At-Risk Youth**

Youth may perform painting, assisting with tree planting and fencing, and general clean-up duties at the various equestrian areas.

##### **Estimated Cost of Youth Employment**

It is estimated that the Department will expend \$2,000, in youth employment on this project.

##### **Method of Youth Employment**

The Department employs youth to work in various areas of the Department through its Youth Employment Plan. This program allows the Department to hire a Youth Conservation Corps group or recruit youth to work on projects based on their training, experience, and physical class. Youth are employed in or near the community in which they live.

##### **Youth Employment Goal**

The Youth Employment Goal for the County of Los Angeles was \$15,739,507.43. The Department exceeded this goal.